

CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE BSB40920

CRICOS COURSE CODE 103931M

COURSE OVERVIEW

Exciting and challenging projects are initiated everyday in workplaces throughout Australia and the world. Demand for qualified project coordinators is at an all-time high, with this trend set to continue well into the future.

The Certificate IV in Project Management is designed to enhance your knowledge and give you the skills to manage projects more effectively in relation to budget, time, quality, risk, procurement, and scope.

Qualified individuals may be members of a project team, who will use project tools and methodologies selectively to support organisational or business activities. with no direct responsibility for overall project outcomes. Primarily, these roles would support wider project operations.

JOB PROSPECTS

Project Administrator, Contracts Officer, Office Administrator, Sales Team Coordinator, Quality Officer, Small Business Operator

DURATION

40 weeks

INTAKES 2021

25 January, 15 February, 8 March,
19 April, 10 May, 31 May,
12 July, 2 August, 23 August,
4 October, 25 October, 15 November

INTAKES 2022

24 January, 14 February, 7 March,
18 April, 9 May, 30 May,
11 July, 1 August, 22 August,
3 October, 24 October, 14 November

ENTRY REQUIREMENTS

- Students must be at least 18 years old
- High School or Higher Education
- English language requirements: IELTS 5.5 (with no individual band less than 5.0), Upper Intermediate or Site Institute pre-admission test

PATHWAYS

Project Management provides career opportunities for challenging management positions across a wide range of industries including business, health, construction, engineering, defence, events management, marketing, human resources management and education.

Certificate IV in Project Management provides a foundation for higher level project management-related qualifications including the Diploma of Project Management.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) is available for each Unit of Competency, based on your relevant workplace experience, formal training, or other expertise. RPL is a process that assesses your competency—acquired through formal and informal learning—to determine if you meet the requirements for a unit of study.

When applying for this course, please indicate whether you intend to apply for RPL. Please note that if RPL or course credit is granted, the course length will be reduced, and a Confirmation of Enrolment (CoE) will be issued only for the reduced duration of the course.

UNITS OF COMPETENCY (9)

Apply project quality management techniques BSBPMG422

Apply project scope management techniques BSBPMG420

Apply project time management techniques BSBPMG421

Apply project cost management techniques BSBPMG423

Apply project human resources management approaches BSBPMG424

Apply project information management and communications techniques BSBPMG425

Apply project risk management techniques BSBPMG426

Make presentations BSBCMM411

Organise business meetings BSBOPS405

COURSE CREDIT

Our nationally endorsed qualifications comprise of Units of Competency approved by the governing authority, ASQA. You are not required to repeat any Unit of Competency for which you have already been assessed as Competent, unless a regulatory requirement or licence condition (including an industry licensing scheme) requires this.



*Information current at time of printing. Units may be subject to change.

August 2021